

# Employee Training

## An Employee Training Program Designed for New or Expanding Business: Iowa New Jobs Training Program (260E)

The Iowa New Jobs Training Program was developed to assist businesses that are creating new positions or new jobs. If the company is expanding operations or locating a new facility in the state, the New Jobs Training Program can provide flexible funding to meet the wide variety of training and employee development needs for its new employees. The assistance available ranges from highly specialized educational programs to basic skill training for new positions.

### Valuable Program Services

The Iowa New Jobs Training Program provides a variety of valuable services, including:

- ◆ Basic adult education
- ◆ Job-related instruction
- ◆ Skills assessment
- ◆ Training equipment, materials and supplies
- ◆ Training services of a community college or another educational institution
- ◆ Testing and evaluation of employees
- ◆ Customized or general instruction at a training facility selected by the employer
- ◆ Reimbursement of training travel costs for employees
- ◆ College tuition, books and fees
- ◆ Training services of a private trainer

Another benefit of the Iowa New Jobs Training Program is the Iowa New Jobs Tax Credit. The tax credit is available to a company that has entered into a New Jobs Training Program agreement and will increase its employment in Iowa by at least 10 percent.

## Enhancing the Skills of Iowa's Existing Workforce: Iowa Jobs Training Program (260F)

The Iowa Jobs Training Program invests in customized training for existing employers. Each of Iowa's community colleges assists businesses with funding. (The maximum award is \$25,000 for each project, provided the company offers a minimum 25 percent cash match.) A business site may be approved for multiple projects — with maximum funding over three years not to exceed \$50,000 per site. Business consortiums may also apply.

The training services provided may include:

- ◆ Skill assessment
- ◆ Adult basic education
- ◆ Job-related counseling
- ◆ Cost of training services for company, college or contracted trainer
- ◆ Training-related materials, equipment, software and supplies
- ◆ Rental of training facilities, training-related travel and meals
- ◆ Contracted or professional services

The Iowa Department of Economic Development oversees the Iowa Jobs Training Program and the Iowa New Jobs Training Program. Individual community colleges administer the programs located in their respective regions, offering a one-stop-shop training approach for Iowa businesses.

Utilizing the strengths of Iowa's community colleges working as one, One Source Training provides powerful solutions to meet training challenges. One Source Training can deliver custom-tailored training programs or existing programs to your multiple business locations throughout Iowa, call 1-866-ONETRAIN (663-8724) or visit our Web site [www.onesourcetrainingiowa.org](http://www.onesourcetrainingiowa.org) to learn more. For more information, contact IDED at 1-800-245-IOWA or the community college nearest you.

Eligible applicants should include businesses engaged in manufacturing, processing, assembling products, warehousing, wholesaling, or conducting research and development. Businesses engaged in the provision of services that have customers outside of Iowa may be eligible.