



603 West Park Street  
Sheldon, Iowa 51201  
712-324-5061 or 1-800-352-4907

## **JOB OPPORTUNITY**

**Company:** Crossroads Pavilion Event Center  
Sheldon, IA

**Contact:** Brittany Behrendsen

**BARTENDER:** Reports to Crossroads Pavilion Event Coordinator and is responsible for providing timely, accurate and friendly service while preparing the highest quality beverages for guests. Required to work all hours—days, nights, weekends & holidays. Continued hours of work may be long and varied.

**Qualifications: Applicant must be 21 years of age.**

Must have working knowledge of beer, wine and liquor and common drink recipes.

Must have basic math skills and have the ability to handle money and operate a cash register or POS system.

HS Diploma, or equivalent

Previous bartending experience preferred.

Must possess current, valid driver's license and a current working telephone with a number that can be accessed by building management.

**Set Up and Tear Down Crew:** Reports to Crossroads Pavilion Event Coordinator and is responsible for setting up and breaking down all tables, chairs and portable risers used for events at the Crossroads Pavilion Event Center. Required to work all hours- days, nights, weekends & holidays. Continued hours of work will be varied.

Set up, tear down, moving, and storing of event equipment such as tables, chairs and portable risers for events. Requires a flexible schedule

Ability to take direction and understand and execute instructions successfully. Report any safety or security issues. Keep the Coordinator informed of incidents requiring action and/or repair.

Must possess current, valid driver's license and a current working telephone with a number that can be accessed by building management personnel for business purposes.

Ability to interpret and work from sketches and diagrams. Ability to deal effectively and courteously with venue patrons, clients and co-workers

Physical Demands: Must be able to lift/push/pull up to 50 pounds frequently and up to 100 pounds. Bending, stooping, standing, walking during a shift period. Pushing and pulling loaded carts of event support equipment. Ability to reach overhead, bend, squat/kneel.

**APPLY:** All interested applicants can email me at [smccarty@cityofsheldon.com](mailto:smccarty@cityofsheldon.com) or call 712-631-4336 with questions or to get an application.