



Northwest Iowa
Community College

603 West Park Street
Sheldon, Iowa 51201

Phone 712-324-5061 or
toll free 1-800-352-4907, Ext. 105

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NEWS RELEASE

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ESSENTIALS OF HUMAN RESOURCE MANAGEMENT OFFERED AT NCC

Northwest Iowa Community College, Sheldon, IA, will offer a Society for Human Resource Management certificate program entitled Essentials of Human Resource Management starting Tuesday, April 6, 2010. This six session course meets on Tuesdays from 6:30 to 9:30 p.m. in the ICN room at NW AEA in Sioux Center.

This program gives you critical knowledge to help reduce potentially costly lawsuits and improves your ability to handle challenging HR issues. Participants can expect several benefits from attending this program including professional development to ensure HR compliance, developing a common dictionary of HR terms for the entire organization, promoting a consistent understanding of HR functions to non-HR management, and learning techniques for handling daily challenges. The six learning modules include Resource Management, Employment Law, Recruitment and Selection, Compensation and Benefits, Employee Development, and Performance Management

The instructor for this course is Nancy Troe, SPHR, and the fee is \$399. Earn up to 1.5 continuing education units or earn up to 15 recertification hours and a certificate upon completion.

Register online at nwicc.edu or call the Continuing Education office locally at 324-5061 or toll free at 800-352-4907.