



Northwest Iowa
Community College

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NEWS RELEASE

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when received.*

Introduction to Using Formulas in Microsoft Excel Course to be offered at Northwest Iowa Community College

Formulas in Microsoft Excel are a very important feature of this program. Formulas are used to calculate values based on what is in cells. Learning how to use excel formulas is very critical for the successful use of spreadsheet software. The more you learn about formulas, the more you will want to know! This "Short and to the Point" session will help you discover the basics of the formula function. Hands-on instruction will be provided with Microsoft Excel 10 software.

1 Session, Instructor: Twyla Vogel

Class information:

- Tuesday, June 12, 2012 from 1:00 pm – 3:00 pm in the Sioux Center Library Computer Lab, Section #30659 **OR** Wednesday, June 13, 2012 from 6:00 pm – 8:00 pm at Northwest Iowa Community College in Room 204B, Section #30660
- Cost: \$24
- Instructor: Twyla Vogel

To preregister: Call Northwest Iowa Community College at 712-324-5061 or 800-352-4907 and ask for Continuing Education.