



Northwest Iowa
Community College

603 West Park Street
Sheldon, Iowa 51201

Phone 712-324-5061 or
toll free 1-800-352-4907, Ext. 105

January 16, 2013

NEWS RELEASE

*May be published
when received.*

Business & Pleasure Series – Teleconference and Collaborate with Google Hangout, Google Docs and YouTube Offered at Northwest Iowa Community College

This is the first class of four classes to be held in the Business & Pleasure Series. This class will help you learn how to use free Google Hangout, Google Docs, and YouTube to create dynamic fun or profitable meetings with others. With Google Hangout you can share screens, illustrate on a whiteboard, share YouTube Videos, chat, and work on word processing and spreadsheets all at the same time. You can increase team productivity, watch a video together, talk, demonstrate, and illustrate.

Class information:

- One session on Tuesday, February 4 from 6:00 pm – 9:00 pm at Northwest Iowa Community College in Room 514H, Section #34433
- Cost: \$29
- Instructor: Rodney Crater

To preregister: Call Northwest Iowa Community College at 712-324-5061 or 800-352-4907 and ask for Continuing Education.