

NEWS RELEASE

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MICROSOFT OFFICE POWERPOINT COURSE OFFERED AT NORTHWEST IOWA COMMUNITY COLLEGE

In today's environment, presentations have moved far beyond flip charts and overhead projectors. Audiences expect that your presentations are in an electronic format and that your presentations be unique and sophisticated. You can learn how to create presentations for industry or pleasure, for a new proposal or for a wedding or family presentation. You will learn the keys of building a good powerpoint slideshow. How to build a master template, different layouts, backgrounds, links, pictures, inserting video, animations and transitions will be taught in this hands-on class using Microsoft Powerpoint 2013. If you have some experience with Microsoft Word, it is time to discover the tools and features of Microsoft Powerpoint! This class will meet from 5:30-9:30 pm, December 1 and December 3 in Room 204B at Northwest Iowa Community College, section #47188. The cost is \$55. Twyla Vogel, MOS certified instructor, will be teaching the class.

To register: Call Northwest Iowa Community College at 712-324-5061 or 800-352-4907 and ask for Continuing Education.