



Northwest Iowa
Community College

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NEWS RELEASE

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when received.*

Notary Public Education & Training Class Offered at Northwest Iowa Community College

There is a growing need for Notaries Public in many professions, including: financial, real estate, business and legal professions. This class will educate you on how to become a more valuable employee and how to better protect your employers business and yourself. This course is applicable to the new or aspiring notary as well as the experienced notary. It will set many new notaries on a better track of knowledge and performance, as well as, giving you knowledge of security issues you need to be aware of and practice. In this day and age, it is becoming even more necessary for the notary to be aware of some of the liabilities and pitfalls they may face without the proper knowledge and awareness. You will acquire skills and tools to complete your state assigned duties as described by the Iowa Secretary of State. Completion of this course will give any notary, new or renewing, the ability to perform all notary duties with less liability and more confidence!

You will learn the answer to these questions:

- What can an Iowa Notary do?
- What should an Iowa Notary do?
- What is my liability as an Iowa Notary?
- Importance of keeping a journal.
- Proper Notarial Procedures
- And MORE!!!

Course will include a workbook. You can view this description on the Iowa Notary Class Schedule page at :

http://unitednotaries.org/index.php?option=com_content&view=article&id=200:iowa-notary-training-course-schedule&catid=53:iowa&Itemid=111

Feel free to view student feedback here:

http://unitednotaries.org/index.php?option=com_content&view=article&id=473:class-what-are-notaries-saying&catid=106

Class information:

- Saturday, April 21 from 1:00 pm – 4:00 pm at Northwest Iowa Community College in Room 305C, Section #29290
- Cost: \$65, includes Notary Guide
- Instructor: Linda Kassis, United Notary Association of America

To preregister: Call Northwest Iowa Community College at 712-324-5061 or 800-352-4907 and ask for Continuing Education.