



Northwest Iowa
Community College

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NEWS RELEASE

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Northwest Iowa Community College to Offer the Course “Microsoft PowerPoint 2010”

In today's environment, presentations have moved far beyond flip charts and overhead projectors. Audiences expect that your presentations are in an electronic format and that your presentations be unique and sophisticated. You can learn how to create presentations for industry or pleasure, for a new proposal or for a wedding or family presentation. You will learn the keys of building a good Powerpoint slideshow. How to build a master template, different layouts, backgrounds, links, pictures and inserting video will be taught in this hands-on class using Microsoft Powerpoint 2010. If you have some experience with Microsoft Word, it is time to discover the tools and features of Microsoft Powerpoint!

Class information:

- Mondays from 6:00 pm – 9:00 pm on October 14 and 21 at Northwest Iowa Community College in Room 514H, Section #37512
- Cost: \$39
- Instructor: Twyla Vogel

To preregister: Call Northwest Iowa Community College at 712-324-5061 or 800-352-4907 and ask for Continuing Education.