



Northwest Iowa  
Community College

603 West Park Street  
Sheldon, Iowa 51201

Phone 712-324-5061 or  
toll free 1-800-352-4907, Ext. 105

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## **NEWS RELEASE**

*May be published  
when received.*

### **Northwest Iowa Community College a Volunteer Income Tax Assistance Site for the 12<sup>th</sup> Year**

Northwest Iowa Community College, Sheldon, IA, for the 12<sup>th</sup> year in a row is working with the Internal Revenue Service (IRS) as a Volunteer Income Tax Assistance (VITA) site. Accounting program students past and present, Administrative Secretarial program students and Health Information Technology students are working together to provide free income tax filing assistance for basic tax returns for people with low and limited income, individuals with disabilities, non-English speaking, and elderly taxpayers. Low and limited income is defined by the Internal Revenue Service (IRS) as \$53,000 per household.

The Accounting students will prepare:

Wages, salaries, etc. (Form W-2)

Form 1040EZ

Form 1040A

Form 1040 with

- Schedule A – Itemized Deductions (Limited)
- Interest Income (Form 1099-INT)
- Dividends Received (Form 1099-DIV)
- State Tax Refunds (Form 1099-G)
- Unemployment Benefits (Form 1099-G)
- IRA Distributions (Form 1099-R)
- Schedule C - (Limited)
- Schedule C-EZ
- Schedule D (Limited)

Pension Income (Form 1099-R, RRB-1099, CSA-1099)

Social Security Benefits (SSA-1099)

Simple Capital Gain/Loss (Form 1099-B)

Sale of Home (1099-S) – Limited

Self-employed Income (Form 1099-MISC) - Limited

Gambling Winnings (Form W-2G)

Cancellation of Debt (1099-C) - Limited

Health Savings Accounts (Form 1099-SA) - Limited

Education Credits (Form 1098-T)

Child Tax Credit

Earned Income Credit

## **Affordable Health Care Statements (Forms 1095-A, B or C)**

Prior year and Amended Returns - Limited

### **What to Bring to Your Appointment:**

- For married filing joint, both spouses must be present
- All Forms W-2 and 1099
- Information for other income
- Information for all deductions/credits
- A copy of last year's tax return
- Proof of account for direct deposit of refund
- Social Security cards or Individual Taxpayer Identification notices/cards for you, your spouse, and/or dependents
- Proof of identification for yourself and/or your spouse
- Total paid to day care provider and their tax ID number
- Birth dates for you, spouse and/or dependents on the return
- Proof of foreign status if applying for ITIN
- **Forms 1095-A, B, or C (Affordable Health Care Statements)**
- For prior year or returns, copies of income transcripts from IRS (and state if applicable)

The Administrative Secretarial program students telephone to make appointments and send out confirmation letters to clients. The Health Information Technology students help with scanning and filing of confidential documents.

The Northwest Iowa Community College Accounting program students will be doing free federal and state tax e-filing. Appointments can be made Tuesdays: February 3, 10, 17, 24 and March 3, 17, 24, 31 from 5:00-8:00 p.m. and on Fridays: February 6, 13, 20, 27 and March 20, 27 from 10:00 a.m.-3:00 p.m. Remember there is no charge for this service.

Clients may call 712-324-5061 or 800-352-4907, extension 183 to leave a message and an Administrative Secretarial student will return your phone call Monday-Friday mornings to schedule an appointment.