



Northwest Iowa  
Community College

603 West Park Street  
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## **NEWS RELEASE**

*May be published  
when received.*

### **Water/Wastewater Management Course Offered at Northwest Iowa Community College**

Northwest Iowa Community College will offer a course that is designed to train managers to use sound business practices in managing a utility. Among other things we'll identify functions of a manager, the benefits of planning, organizing and controlling, delegation, emergency/security planning, job descriptions, employee evaluations, how to communicate with your boss(s), your board, and your customers, and discuss ethics.

This course meets from 9 am-3 pm on December 19, 2012 in building C, room 341 and is approved for 0.5 CEUs for WW, WT, or WD.  
The fee for this course is \$179 (includes textbook) and Mark Simms is the instructor.

Register and pay online at [www.nwicc.edu](http://www.nwicc.edu) or call the Continuing Education office locally at 324-5061 or toll free at 800-352-4907.