



603 West Park Street
Sheldon, Iowa 51201
712-324-5061 or 1-800-352-4907

JOB OPPORTUNITY

PROGRAM: ACCOUNTING/BUSINESS

Company: Blue Sky Beverage Co.
Sheldon, IA

Website: www.blueskysoda.com

BOOKKEEPER/ACCOUNTS REPRESENTATIVE: Part time position available. This position is for 12 weeks.

Wage rate: \$18.00-\$26.55/hour.

We are looking for a PT bookkeeper with QuickBooks experience. The candidate must be proficient in Microsoft Office. Must have great communication skills, well organized and very proficient in QuickBooks Online. Work days/timings are flexible based on your school schedule.

Intermediate MS Excel experience. Basic accounting skills a plus. Excellent verbal and written communication skills. Ability to multi-task in a fast-paced environment.

Apply: If you meet these requirements, please email resume and cover letter to: chuckc@hansenbluesky.com.