3 easy ways to register

ONLINE
nwicc.edu/continuing-education/

PHONE
800-352-4907
712-324-5061

BY APPOINTMENT
Stop in the Business Office
Building A, at NCC, 603 West Park St.
Sheldon, Iowa
8:00AM–4:30PM | Monday–Friday

Please save this brochure for future reference. Classes start weekly through December 2020.
Welder Qualification
This is for experienced welders who want to be qualified under one or more of the AWS, API, or ASME codes. This is not a structured class, but an opportunity to practice in our welding lab and work one-on-one with an AWS certified instructor prior to the qualification test. (The test will determine your ability to deposit sound welds in accordance with the standardized requirements). Practice and test duration is based on the skill level of the participant. The fee for up to 3 hours of guided practice and one qualification attempt is $245. Additional practice time, multiple tests, retests, and on-site training using your equipment are also available. For more information, or to schedule a time for practice and testing, contact Continuing Education at (712) 324-5061.

Forklift Safety Train-the-Trainer
This training covers the OSHA standard for powered industrial trucks including the different classifications, designations, and safe operation of the machines. The training will focus on providing participants the necessary skills, process and materials to conduct forklift safety training for employees. You'll learn:
• What it takes to comply with OSHA's Powered Industrial Truck Standard (1910.178)
• Best Practices for safe forklift operation and maintenance
• Practical information for developing a complete in-house training program & information on where to purchase training videos from various retailers
• Exercises for evaluating hands-on performance by your operators
• Techniques for motivating safe forklift operation
Instructor: Dave Van Egdom
Course#  Day  Date     Time     Loc.   Fee
70369   TH   9/10    1-4p    304C   $95
70370   TH   11/12   9a-12p  304C   $95

Electrical: Sizing Conductors
This seminar will help the electrician become familiar with how to size conductors using the 2017 National Electrical Code and the tables found in the code. There will be hands on calculations, so please bring a calculator and the 2017 edition of the NEC. CEUs: 3 CEUs
Instructor: Byron Krull
Course#  Day  Date     Time     Loc.   Fee
70367   W   10/14    6-9p    345C   $65

Electrical: Motors
This course will cover requirements for motors from NEC Article 430. This will include conductor sizing, short-circuit and ground fault protection, overload protection, and motor control wire sizing among others. Please bring the 2017 NEC and a calculator.
CEUs: 3 CEUs
Instructor: Byron Krull
Course#  Day  Date     Time     Loc.   Fee
70361   W   11/18    6-9p    345C   $65

Electrical Safety/Arc Flash
This electrical safety seminar will increase the awareness of safety issues for individuals who work on, or near energized electrical equipment. Discussions will include the different types of electrical hazards and the injuries that can result from those hazards, the importance of maintaining electrical equipment and cords, and the dangers associated with electrical shock and arc flash. Personal protective equipment (PPE) needs, as stated in NFPA 70E Standard for Electrical Safety in the Workplace will be covered. For more information or to schedule this training at your facility, please contact Jason Anderson at 712-324-5061, ext. 194 or 800-352-4907.
Basic Equipment Operator Certificate Training

This 2-week course is intended to prepare individuals for entry-level work in the road construction industry. Participants will prepare for the written CDL exam, and will learn basic equipment terminology, operational techniques & applications for forklift, skid steer, & mini excavator, using simulators & actual equipment. Basic operation includes prestart checks & inspection of structural hardware, powertrain, hydraulic & electrical systems & controls. Other topics include: career opportunities, sustainability practices, flagger training, load securement, & containment. You will also learn job readiness skills including OSHA 10-hr for Construction, CPR & 1st Aid & Interpersonal skills to work as a team member. **Enrollment is limited. Tuition assistance may be available to those who qualify based on income guidelines.**

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Certified Crane Operator Training

NCC offers crane training for those looking to be certified by the National Commission for the Certification of Crane Operators. This training is offered based on demand, and can be customized to meet your needs or those of your employees. There are options for both the non-experienced operator learning to operate the provided crane, as well as the experienced operator looking to prepare for the certification testing. Trainings include a mix of classroom and hands-on practice. Participants will get the opportunity to become qualified in Rigging/Signaling, and to sit for both the written and practical exams to become NCCCO certified.

**OSHA 10 for Construction**

OSHA 10 for Construction teaches construction workers how to identify, abate, avoid, and prevent job-related hazards by covering a variety of construction safety and health hazards that may be encountered at a construction site. Participants will also be informed of their rights as workers, employer responsibilities, and how to file a complaint. Topics to be covered include a brief introduction to OSHA, OSHA Focus Four Hazards, Personal Protective Equipment, Health Hazards in Construction and more! Instructor: Roger Solberg

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**Auto Dealer 101 - Bustin’ Bugs**

This course is the basic course on understanding auto dealer responsibilities. This class will serve as a refresher course and will teach the requirements of being an auto dealer in Iowa and how to maintain a dealer’s license. Updates of changes to state and federal law, rules and regulations will be provided. The trainer will discuss new laws enacted during the most recent legislative session impacting auto dealers as well as providing new information from federal and state agencies pertaining to the auto industry. Dealers will be encouraged to bring forth areas of concern to assist with possible solutions to these concerns. Dealers will review videos from the staff of the Iowa Department of Transportation Bureau of Investigation and Identity Protection and the Consumer Protection Division of the Iowa Attorney General's office. An updated manual or a USB/flash drive will be provided to all attendees. Instructor: Clay Winterboer. 1 Session.

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Clay Winterboer's experience includes coaching, sales, dealership management, buy-here pay-here operations and owning his own dealership. Clay is an excellent role model for all dealers. He was a working dealer who will kindly share his knowledge of the auto industry with other dealers. Clay was a dealer who avidly believes in compliance with the rules, regulations and laws because he knows by doing so it makes being a dealer so much more rewarding and it takes the worry out of the day-to-day operation.
Company Special Training
If you have special needs, or a group of employees that want or need their CDL, we can help! We can offer you options for training to prepare you for your DOT testing from the ground up. Please call (712) 631-5654 for more information to visit about how we can help you specifically!

Customized Workforce Training
is also available to businesses based on specific needs and is delivered in a flexible format geared to specific schedules and site locations. Training topics may include:
* Technical
* Safety
* Computers
* Management & Leadership Skills

For more information call Jason Anderson, 800-352-4907 or 712-324-5061, Ext. 194 or email: janderson@nwicc.edu.
GENERAL INFORMATION

Payment
Payment must be made at time of registration unless indicated otherwise in the section description.

Refunds
You may cancel your registration by calling the Continuing Education Office at least one business day before the start of class to receive a 100% refund.

Cancellations
The Continuing Education Department makes every effort to maintain the schedule announced in our tabloid. If a class does not have sufficient enrollment, we reserve the right to cancel, combine, or change the class schedule. If the class you registered for is cancelled, you will be contacted and 100% of the tuition will be refunded.

Postponement of Classes
In the event of inclement weather, classes may be postponed. Listen to local radio stations or check our website for college announcements.

Certificates
Certificates of attendance are awarded at the end of each program. These must be retained by licensed professionals for four years. Duplicate certificates are provided for a fee. No credit will be given for partial attendance.

Accreditation
Northwest Iowa Community College is fully accredited by North Central Association of Colleges and Secondary Schools, Iowa Department of Education, and Iowa State Board of Regents, acting jointly.

Photo Release
Northwest Iowa Community College may use your photo in publications, brochures, videos, web, facebook and similar documents, or releases for public relations purposes. If you would not like your image used, please email ce@nwicc.edu or call the Continuing Education office at 800-352-4907 and talk to your instructor prior to the start of the class.

Nondiscrimination in Education Statement
It is the policy of Northwest Iowa Community College not to discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential parental, family or marital status in its programs, activities, or employment practices as required by federal and state civil rights statutes and all other applicable federal and state laws, regulations and orders. The Board of Trustees shall monitor progress on this policy through the President's appointed Affirmative Action/Equity Coordinator(s).

If you have any questions or complaints related to compliance with this policy, please contact one of the Equity Coordinators at Northwest Iowa Community College, 603 West Park Street, Sheldon, Iowa, room D403b or room A101D, email equity@nwicc.edu, phone number 712-324-5061, extension 113 or extension 137, fax 712-324-4136; or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, email OCR.Chicago@ed.gov, phone number 312-730-1560, fax 312-730-1576.
ENROLL IN A
TRADE & INDUSTRY
CLASS TODAY!

603 West Park Street
Sheldon, Iowa 51201