OVERVIEW

Northwest Iowa Community College (NCC) has implemented a set of procedures for the summer 2021 term, which will be effective May 17, 2021 through August 15, 2021, for all NCC employees and students.

NCC has worked closely with community health officials and has considered the guidance of the Center for Disease Control (CDC) and the Iowa Department of Public Health (IDPH) in the creation of this procedure.

This procedure is subject to change, especially in the event of community spread of the virus or additional guidance from the CDC and IDPH.
Guidelines for Reporting Situations Related to COVID-19 on Campus:

All employees and students on NCC’s campus should report any COVID-19 cases or exposures to the Human Resources department during the summer 2021 term.

You can contact the Human Resources department at:

- covid19@nwicc.edu, or
- 712-324-5066, ext. 113 from 7:00 a.m. – 5:00 p.m. Monday through Thursday, or
- 712-344-2971 on Fridays and outside of normal business hours.

Guidelines for Accessing Campus Buildings

The College campus will be open to employees, students, and external visitors for the summer 2021 term. External visitors will no longer need pre-scheduled appointments to access campus buildings.

Notices will be posted on all exterior doors to campus, reminding students, employees, and others within the college community to contact covid19@nwicc.edu with any questions, concerns, or reports related to COVID-19.

Students and employees are still advised to stay home if they are ill and to follow the guidance of their healthcare provider regarding returning to campus.

Facial Covering Guidelines

Facial coverings will no longer be required on NCC’s campus. Some individuals may choose to continue wearing a facial covering. Individuals may use the approved signage found at the end of this document on the doors to their personal office spaces to remind others to wear a facial covering when entering their office spaces. Employees, students, and external visitors must comply with the signage when entering these office spaces. If individuals fail to comply with these signs, complaints may be reported to the Human Resources office.

Disposable facial coverings and face shields will continue to be available in the Human Resources office for students or employees, as needed.

Social Distancing Guidelines

Social distancing guidelines will no longer be enforced. However, if office spaces, conference rooms, classes, and labs are spacious enough to allow for social distancing, it continues to be recommended.

Although not required, Zoom meetings may continue to take place as appropriate in place of face-to-face meetings. If an individual feels uncomfortable attending a face-to-face meeting due to the size of the meeting room or the amount of people in attendance, Zoom options should be made available during the summer.
Responding to COVID-19 on Campus

Employees or students that are experiencing symptoms consistent with COVID-19 should follow the guidance of their healthcare provider to determine whether they need to be tested for COVID-19.

Employees or students that have been directly exposed to someone that has tested positive for COVID-19 may not need to quarantine if they have been fully vaccinated.

Per CDC Guidelines, people are considered fully vaccinated:

- 2 weeks after their second dose in a 2-dose series, such as Pfizer or Moderna, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine.

If an employee or student is not fully vaccinated and has been directly exposed to someone that is contagious with COVID-19 or has tested positive for COVID-19, he or she should contact his/her healthcare provider immediately for further guidance and notify NCC’s COVID-19 Point of Contact at covid19@nwicc.edu.

Employees who are advised by their medical provider to quarantine due to COVID-19 may use sick leave or other paid time off balances during their absence.

Students who are advised to quarantine due to COVID-19 should work directly with their on-campus instructor(s) to determine how they may make up for their missed course work per the attendance policy in their specific program or course. Students may be asked to provide written documentation from their healthcare provider regarding their need to quarantine.

Students living in the residence halls who are subject to a COVID-related quarantine must provide proof of vaccination to be exempt from quarantining. Students living in the residence halls who need to quarantine but do not provide proof of vaccination will be required to return to their permanent residence for the quarantine period.

Travel Guidelines

Work-related travel will resume as normal.
FACIAL COVERING REQUIRED TO ENTER THIS OFFICE.