

**NORTHWEST IOWA COMMUNITY COLLEGE
JOB DESCRIPTION**

TITLE: Clinical Nursing Instructor

DIVISION: Health

SUPERVISOR: Director of Nursing Education

BASIC FUNCTIONS: Instruction of nursing students in a clinical setting.

QUALIFICATIONS: **Required –** Bachelor's or Masters of Science Degree in Nursing or working toward degree.
License to practice nursing in state of Iowa or Nurse Licensure Compact.
Two years nursing experience in acute care or long term care as assigned.
Current CPR.
Basic computer skills.

Preferred – Bilingual in English and Spanish languages.

DESIRED QUALITIES AND CHARACTERISTICS:

1. Understand and agree to the Philosophy and Program Learning Outcomes of the NCC Nursing Program.
2. Demonstrates strong oral and written communication skills.

DUTIES/RESPONSIBILITIES:

1. Evaluate/supervise 6-8 nursing students in a clinical setting.
2. Motivate students and encourage them to achieve to the best of their ability.
3. Relate well and interact with students, faculty, administration, and the general public.
4. Rotate to different clinical areas as assigned.
5. Provide ongoing opportunities for students to incorporate theory with hands on training in the clinical setting and promote positive learning environment.
6. Complete all required attendance records, grade care plans, weekly anecdotal, and other assignments.
7. Attend faculty meetings
8. Counsel students when there is an identified need, realizing that the instructor is often in the best position for effective guidance.
9. Stress to all students maintenance of safety measures and assure that the students follow all policies/procedures mandated by the clinical facility/physicians thereby providing a clinically safe environment for each client assigned to the student care.
10. Communicate and work effectively with the facility staff and administration.
11. Other duties as directed by the Director of Nursing Education.

The statements contained herein reflect general details as necessary to describe the essential job duties/responsibilities and performance expectations of the job, which should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned.

GENERAL PHYSICAL ACTIVITIES AND ENVIRONMENTAL CONDITIONS:

PHYSICAL ACTIVITY

N = Not Applicable
S = Seldom (1-9%)

O = Occasional (10-33%)
F = Frequent (34-66%)

C = Constant (67-100%)

- O Stopping: Bending body downward and forward by bending spine at the waist.
- N Kneeling: Bending legs at knee to come to a rest on knee and hands.
- N Crouching: Bending body downward and forward by bending leg and spine.
- N Crawling: Moving about on hands and knees or hands and feet.
- O Reaching: Extending hand(s) and arm(s) in any direction.
- F Standing: Particularly for sustained periods of time.
- F Sitting: Particularly for sustained periods of time.
- F Walking: Moving about on foot to accomplish task, particularly for longer distances.
- N Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward.
- N Pulling: Using upper extremities to exert force in order to draw, drag, haul, or tug objects in a sustained motion.
- S Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position to position. (40 lb. boxes)
- S Grasping: Applying pressure to an object with the fingers and palm.
- C Talking: Expressing or exchanging ideas by means of the spoken word either on the telephone or in person.
- C Hearing: Perceiving the nature of sounds.
- N Climbing: Ascending or descending ladders, stairs, scaffolding, ramps, poles, etc.
- N Balancing: Maintaining body equilibrium to prevent falling when walking, standing, or crouching on narrow, slippery, or erratically moving surfaces, such as roofs, catwalks, etc.
- O Repetitive Motion: Substantial movements (motions) of the wrists, hands, and/or fingers.
- C Visual Acuity: View computer and/or close visual work less than 18" of distance.
- F Travel: By means of transportation to on- and off-campus facilities, agencies, businesses, etc. (Both own transportation is needed or NCC provides transportation.)

ENVIRONMENTAL CONDITIONS

Exposure to blood or body fluids. Otherwise, worker is not substantially exposed to adverse environmental conditions such as in typical office or administrative work.

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WAGE/SALARY RANGE: \$31.00 per hour.

APPLICATION CLOSING DATE: Applications accepted until the position is filled.

ANTICIPATED EMPLOYMENT DATE: As soon as filled.

APPLICATION PROCESS: If submitting by mail, allow sufficient time so that it is received by the closing date. Application screening and interviewing will not be done until after the closing date unless noted otherwise.

A Northwest Iowa Community College application form must be completed and submitted by the specified time. A resume may be included, but will not take the place of a fully completed application form. **Do not** state "See Resume" in place of completing the respective information requested on the application form. Please remember to sign your application. **When indicated, copies of all academic transcripts must be included.**

You may complete the job application online at www.nwicc.edu by clicking on Alumni & Community and then NCC Job Postings.

SELECTION PROCESS: Applications will be reviewed by the appointed selection committee. Only applicants with completed materials will be considered. Appointments will be scheduled with those applicants selected for interviewing. Interview travel costs are at the applicant's expense unless stated otherwise. All applicants will be notified in writing once the position is filled.

FOR INFORMATION CONTACT: Human Resources Office, Northwest Iowa Community College, 603 West Park Street, Sheldon, Iowa 51201; 712-324-5061, ext. 113, or 1-800-352-4907; or e-mail: rcarlson@nwicc.edu.

Nondiscrimination in Education

It is the policy of Northwest Iowa Community College not to discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential parental, family or marital status in its programs, activities, or employment practices as required by federal and state civil rights statutes and all other applicable federal and state laws, regulations and orders. The Board of Trustees shall monitor progress on this policy through the President's appointed Affirmative Action/Equity Coordinator(s).

If you have any questions or complaints related to compliance with this policy, please contact one of the Equity Coordinators at Northwest Iowa Community College, [603 West Park Street, Sheldon, Iowa](http://603WestParkStreetSheldonIowa), room D403b or room A101D, email equity@nwicc.edu, phone number 712-324-5061, extension 113 or extension 242, fax 712-324-4136; or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, Telephone: (312) 730-1560, Fax: (312) 730-1576, TDD: (800) 877-8339, Email: OCR.Chicago@ed.gov.