

INSTRUCTIONS

Please complete and return this original form to the Financial Aid Office at the above address. **FORMS SUBMITTED BY EMAIL OR FAX WILL NOT BE ACCEPTED.**

STEP 1: Student Information

LAST NAME: _____ FIRST NAME: _____ M.I. _____

PERMANENT ADDRESS: _____
STREET ADDRESS

CITY _____ STATE _____ ZIP _____

PREFERRED PHONE #: () _____ ALTERNATE PHONE #: () _____

DATE OF BIRTH: _____ STUDENT ID # OR LAST 4 OF SSN: _____

STEP 2: High School Completion Status

Will you have a high school diploma, GED, or HSED prior to your enrollment at NCC? Yes No

High school graduation – Date of graduation: _____ (Month/Year)

GED or HSED – Date received: _____ From: _____

STEP 3: Enrollment Status at NCC

NCC Program of Study: _____
Note: You must be accepted and enrolled in an eligible program to receive Financial Aid

Returning student to NCC? Yes No Anticipated Graduation Date from NCC: _____ (mm/yyyy)

Anticipated Enrollment:	Fall 2021	Spring 2022	Summer 2022
<input checked="" type="checkbox"/> all that apply	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

STEP 4: Enrollment History

Have you attended other colleges in the past? No Yes - List below all colleges

College Name _____	From _____	To _____
	(Month/Year)	(Month/Year)
College Name _____	From _____	To _____
	(Month/Year)	(Month/Year)
College Name _____	From _____	To _____
	(Month/Year)	(Month/Year)
College Name _____	From _____	To _____
	(Month/Year)	(Month/Year)

Have you previously earned a certificate or degree from a U.S. institution? Yes* No * If yes, check all that apply:
 Certificate diploma (typically a 1-2 year program)
 Have you previously earned a certificate or degree from a foreign institution? Associate degree (typically a 2 year program)
 Yes* No Bachelor's degree typically a 4 year program

STEP 5: List outside Scholarships and Other Financial Assistance for 2021-22 (Community Groups, Churches, Nat'l Guard, Go Army, Vocational Rehabilitation, Workforce Innovation and Opportunity Act, etc.)

NOTE: Copies of scholarship notifications should be submitted to the Financial Aid Office:

_____	Amount	\$ _____
_____		\$ _____

STEP 6: Please read the Financial Aid Overview

- I understand that the Financial Aid Office will use my NCC email address to communicate important and time-sensitive information so it is important for me to check my email on a regular basis (at least weekly). I also understand that the NCC Catalog and website include important financial aid information.
- It is my responsibility to make arrangements for any charges that I have incurred with the College. All financial aid is to be used for educational purposes only. I will be responsible for paying any tuition, fees and bookstore charges not covered by my financial aid.
- If outstanding charges remain unpaid, a hold will be placed on my account that may affect my ability to register and/or obtain academic transcripts.
- I understand that NCC will consider all forms of financial assistance to determine my eligibility to charge books. This will include all federal, state, institutional and private grants, scholarships and loans. If circumstances occur which cause a change or cancellation of my financial aid, or a change in my tuition and fees, I agree to pay any and all charges made with NCC under this agreement. I understand that charging books will reduce the amount that I receive in a credit balance check. If, for any reason, my financial aid funds are not received, I understand that payment for book and supply costs incurred at the NCC College Store will be my responsibility. I also understand that I may decline to participate or "opt out" of this book purchase option by not charging purchases made in the NCC College Store to my financial aid.
- It is your responsibility to inform the NCC Financial Aid Office if you are awarded or receive any scholarships, loans, employer reimbursement or other assistance from sources outside the College. It is your responsibility to check with the outside organizations to ensure that the payment of those funds are sent to NCC. Keep in mind that some tuition restricted scholarships may be reduced if the student receives tuition restricted federal, state, or institutional awards such as Iowa Vocational-Technical Grant, Iowa Kibbie Grant, FTA (Go Army Assistance), or any other funds restricted to tuition only. In some cases scholarship funds may also reduce your Subsidized Direct Loan or other aid eligibility.
- I am aware that I must meet the Financial Aid Satisfactory Academic Progress standards to receive and maintain financial aid eligibility and these standards are published in the NCC Catalog and on NCC's website. I understand that withdrawals may affect my Satisfactory Academic Progress in accordance with NCC's Financial Aid Satisfactory Progress Policy. Additionally, if I fail to earn any credits for a term I will be on immediate financial aid suspension.
- If you withdraw or stop attending classes, future aid disbursements may be adjusted or cancelled. If you fail to earn any credits for a term, you will be responsible to repay the unearned aid received for that term. As a result, you may owe money to NCC or the Federal Government based on your last date of attendance.
- If you have attended other colleges you may be required to provide official transcripts from those colleges. If you will attend more than one college during a specific term, please understand that you may only receive financial aid from one college at a time. Credits from all institutions attended will be reviewed to determine if you have financial aid eligibility for repeated courses.
- Disbursement of financial aid funds may be delayed or denied if you are suspected of fraudulent activity, falsified information/signatures, or misuse of federal, state or institutional funds. Disciplinary action may also be imposed. If you are convicted of a state or federal offense involving drug possession or sale that occurred while enrolled in school and receiving Title IV aid, you will lose your financial aid eligibility.
- Please notify the Financial Aid Office if you are a 4+ student. 4+ students are not eligible for financial aid.
- You cannot be in default on any educational loan or owe a refund to any college to receive aid.
- I understand that my financial aid information (financial aid notices, shopping sheets) can be viewed electronically through MyPlace. I understand that I can choose to decline this electronic consent by informing the Financial Aid Office in writing and will therefore be responsible for staying updated on my financial aid status. By declining the electronic status I understand that it will delay the receipt of my financial aid information.

Nondiscrimination in Education Statement: It is the policy of Northwest Iowa Community College not to discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential parental, family or marital status in its programs, activities, or employment practices as required by federal and state civil rights statutes and all other applicable federal and state laws, regulations and orders. The Board of Trustees shall monitor progress on this policy through the President's appointed Affirmative Action/Equity Coordinator(s).

If you have any questions or complaints related to compliance with this policy, please contact one of the Equity Coordinators at Northwest Iowa Community College, 603 West Park Street, Sheldon, Iowa, room D403b or room A101D, email equity@nwicc.edu, phone number 712-324-5061, extension 113 or extension 137, fax 712-324-4136; or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, Telephone: (312) 730-1560, Fax: (312) 730-1576, TDD: (800) 877-8339, Email: OCR.Chicago@ed.gov.

STEP 7: Certification and Signature Statements

By signing below, I acknowledge that I have read and understand the Financial Aid Overview. Furthermore, I authorize NCC to apply all eligible financial aid funding to my tuition, fees, room and board, computer expenses, shop tickets, parking tickets, and prior year charges not to exceed \$200.

X _____
Student Signature

X _____
Date

In order for myself (the student) to purchase books, supplies, and other items at the College Store with my financial aid, I must sign below to give NCC the authorization to apply my financial aid to these charges. I accept any and all charges made under this agreement. This authorization will remain in effect through the entire academic year. I must notify the Financial Aid Office in writing to discontinue this agreement.

X _____
Student Signature

X _____
Date

By signing below, I authorize the Financial Aid Office to release my information and financial aid data to parties so they can determine my eligibility for funding (i.e. Workforce Innovation and Opportunity Act, Vocational Rehabilitation, Proteus, etc.).

X _____
Student Signature

X _____
Date

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